



AN EQUAL OPPORTUNITY EMPLOYER – EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORKPLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THIS STATE. THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

CLASSIFICATION: Registered Nurse - Utilization Review (8165)
Full-Time, Permanent
Range A: \$3364.00 - \$4044.00
Range B: \$3600.00 - \$4338.00
Plus an \$800 a month Recruitment and Retention Bonus

LOCATION: Nursing Service

FINAL FILE: UNTIL FILLED

NOTE:
Hiring for this vacancy is contingent upon obtaining exemption approval from the current hiring freeze.

DUTIES & RESPONSIBILITIES:

The predominant duties for this position include, but are not limited to:

- Review Acute hospital medical records for necessity and appropriateness of admission to acute area using criteria approved by review agencies and Health Care Finance Administration. Consult with physician advisor for resolution of problems related to admissions, lengthy stays, delays in delivery of services, discharge and placement problem.
- Determine that patient needs and services at acute and skilled nursing levels of care meet Medicare reimbursement requirements and determine appropriate placement at intermediate level of care to assure Medi-Cal reimbursement: that DRG assignment for acute care is appropriate; track patient eligibility; advise medical, nursing, rehabilitation service, respiratory care and other clinical services on documentation required to assure maximum reimbursement. Identify patients requiring higher or lower level of care in order to encourage independent functioning and/or necessity for more intensive nursing care.
- Coordinate transfer of Veterans Home patients to community and VA hospitals with primary physician and admitting department of receiving hospital. Arrange placement of patients at appropriate level of care upon release from other facilities through planning with case managers and physicians. Assess requirements for safe transfer of patients to and from other facilities considering type of transportation (car, van, ambulance), need for escort, (RN aide), and assistive devices (wheelchair, oxygen, special equipment.)
- Conduct quality of care screens of medical records to identify issues for review in medical staff quality improvement programs to eliminate the need for intensified external review; sanctions and adverse actions by external agencies. Abstract date required to implement medical staff patient care review.
- Participate in implementation of quality assurance, risk management and infection control programs.
- Coordinate transportation system to assure availability of drivers and vehicles for various locations; assist clerical contact person for Veterans Home and vendor transportation (Medi-Van, Piners, etc.)
- Liaison between peer review organization and facility administration, medical staff, medical records and finance departments. Complete required correspondence.
- Maintain current knowledge of federal and state regulations pertaining to Medi-Cal and Medicare; interpret changes and inform appropriate departments; update department policies and procedures; participate in Utilization Management Committee meetings and prepare statistical reports.
- Other duties as related.

WHO MAY APPLY:

Applications will be accepted from individuals with current/permanent State Service in the class of Registered Nurse, or working in a class eligible for lateral transfer, reinstatement or list eligibility to this class. Priority consideration will be given to candidates on the SROA list. Applications will be subject to screening and only the most qualified will be interviewed.

HOW TO APPLY:

Candidates should submit a State Application (Std. 678) and copy of Valid Registered Nurse License and resume to:

VETERANS HOME OF CA – YOUNTVILLE
PERSONNEL SERVICE – TESTING UNIT
110 CALIFORNIA DRIVE
YOUNTVILLE, CA 94599-1414

INQUIRIES:
VOICE: (707) 944-4550
TDD: (707) 944-4560